

**CALL FOR APPLICATION FOR SCHOLARSHIPS TO BE AWARDED TO STUDENTS ENROLLED IN
THE MSc IN ENVIRONMENTAL ENGINEERING – REACH CURRICULUM
Academic year 2024-2025**

A call for applications is published for students who will enroll in the MSc in Environmental Engineering- Reach Curriculum and to select and award them with the following scholarship:

- a) A scholarship of € 3,000.00 per academic year fully funded by the Department of Civil Engineering and Architecture, **Progetto Dipartimento di Eccellenza 2023-2027**.

Applicants will be evaluated and the scholarship will be granted according to the final ranking. The specified amount of the scholarships is gross but may be subjected to income taxation depending on the personal financial arrangements of the students.

The final ranking will be decided by a committee on the basis of: 1) the applicant's academic curriculum and their study and work experience, as declared by the candidate, and 2) via oral interview of the candidate. More specifically, the teaching committee will evaluate the following documents:

- Academic qualifications, passed exams and relevant grades
- Work and study experience after graduation
- Reference letters (maximum 2)

Students may score a maximum of 50 (fifty) points for the submitted documentation. Only students that score at least 36 (thirty six) points will be admitted to the oral interview. Interviews will be conducted in English and, at the candidate's request and committee's discretion, may be carried out remotely. Interviewing will take place starting on the **20th of June 2024**. Students may score a further maximum of 50 points for the interview. The final score will be the sum of the points scored from both stages of the evaluation, which then results in the final ranking. In case of students with the same final point score, students that have a greater number of credits (ECTS equivalent) obtained in university studies will be given priority. If the students have the same score after this evaluation, the younger one will be given priority.

The ranking list will be published by the 1st of July 2024 on the Department website (on the following webpage <https://dicar.dip.unipv.it/it>). Results will not be communicated individually to applicants. Successful applicants, however, will be contacted for the subsequent steps of awarding the scholarship.

The scholarship will be awarded once the candidate is successfully enrolled in the MSc in Environmental Engineering- REACH program within 30th September 2024. Students who have not been awarded their bachelor degree by this deadline, but are eligible for "enrolment under condition", must enrol by this deadline also. Enrolment will only become active once students are awarded a bachelor by 31st October 2024. The bachelor degree is a necessary requirement for admission to this programme, for more information see the requirements for application to the MSc Environmental Engineering.

If the scholarship winner does not hold a VISA or an appointment for the VISA by the deadline of 31st October 2024, the scholarship will be awarded to the next candidate on the ranking list.

Scholarship holders will be automatically awarded the scholarship also for their second year of enrolment to the MSc programme provided they fulfil the requirements described in the further section SCHOLARSHIP AWARDING PROCESS of this call.

APPLICATION REQUIREMENTS

In order to apply to the scholarships, candidates must satisfy any one of the following requirements:

- they are going to enrol in the MSc in Environmental Engineering for the first time for the a.y. 2024/2025
- they have submitted a pre-evaluation request and they have been accepted for enrolment in the MSc programme for the a.y. 2024/2025
- they are graduates or undergraduates from another Italian university who comply with the requirements for direct enrolment as stated requirements for application (a final grade greater than 105/110 or an average mark, calculated for all the courses with a mark and weighed with the ECTS, of at least 27/30);
- they submit a pre-evaluation request and at the same time they apply to this call for scholarship. Candidates must confirm their request with the payment of the pre-evaluation expenses and they must submit all the documentation for pre-evaluation as described in the course website: https://apply.unipv.eu/it_IT/courses/course/174-reach-environmental-engineering--curriculum-reach-resilience-climate-change-effects/

HOW TO APPLY TO THE SCHOLARSHIPS

The application must be submitted using the following steps:

- a) Open the following webpage <https://forms.gle/wdprfbyh1auahprqv9> and follow the steps until the end of the process;
- b) upload the following documentation:
 - "Request for evaluation of the academic career- Annex A -" completed and hand signed, which is available at the end of this call
 - A photocopy of all relevant sides/pages of the passport (for EU citizens, a photocopy of all sides of an official identity document); for candidates enrolled/graduated at Italian universities: self-certification of the BSc degree or current status, with indication of all exams passed and associated SSD, number of ECTS and grades; for applicants enrolled/graduated at foreign universities: a copy of the certificate issued by the foreign university certifying enrolment or graduation from a degree course with the list of exams, credits and respective grades obtained. *Please note that further documentation will be asked by the administrative office to scholarship winners in order to confirm enrollment;*
 - Curriculum vitae (C.V.) containing all necessary information regarding the candidate (education, knowledge of languages and computer software, any work experience, other general information useful to outline the candidate's suitability). The candidate can freely choose the format to be used for C.V.
 - Reference letters (optional, maximum 2)

Students already enrolled or admitted to the MSc in Environmental Engineering who have already uploaded all (or part of) the necessary documents need to just fill the request form for the application to the scholarship stating their study and work experience and upload any additional documentation needed to establish their ranking in the ranking list.

Applications to the scholarships have to be submitted by the 12th of June 2024

The administrative office in any moment of the process may seek to verify the candidates' self-declaration, certificates complying with the D.P.R. n°445/2000 of the 28/12/2000. To this purpose, the candidate must state all the information necessary for the check.

SCHOLARSHIP AWARDING PROCESS

Scholarships will be awarded to candidates who have submitted their application following the process described above before the specified deadlines.

Scholarship holders will receive each year the scholarship in two instalments according to the following rules:

- the first instalment (half of the yearly amount) of the 1st year will be issued upon enrolment confirmation within the 30th of September 2024 via bank transfer;
- the second instalment of the first year will be issued in May 2025 after the scholarship holder has gained at least 18 CFU (credits) and is maintaining a grade point average (GPA) of at least 24/30;
- the first instalment (half of the yearly amount) of the 2nd year will be issued by 30th September 2025, provided the scholarship holder has gained at least 48-CFU (credits), have a GPA of at least 24/30 and he/she has enrolled in the a.y. 2025/2026 by the same date.
- the second instalment of the second year will be issued in May 2026 after the scholarship holder has gained at least 78 credits, maintaining a GPA of at least 24/30.

Students must update their bank account information in the UNIPV personal area in (ADMINISTRATION- PERSONAL DATA- REIMBURSEMENT).

SCHOLARSHIP DISCONTINUANCE

The lack of compliance with the stated requirements will result in the scholarship being cancelled, except in proven cases of illness or exceptional circumstances.

Informative note in accordance with art. 13, paragraph 1 of the D.Lgs. of 30/06/2003 no. 196 ("Personal data protection code")

The information supplied by applicants will be processed by the University of Pavia and used for the university's institutional objectives, to provide specific services requested by users as well as to fulfil its legal obligations. The personal data are generally handled by data processing and telecommunications systems designed to memorise and manage the data. In some cases, a hard copy may be generated; this process is always undertaken to ensure the security of, and protect the privacy of, the interested party.

Conferring personal data is obligatory and failure to do so will result in exclusion from the procedure.

User personal data, in accordance with current laws in force, may be revealed to and processed by personnel involved specifically in their handling. Applicants are entitled to the rights stated in art. 7 of the code, mentioned above, regarding personal data, its modification, updating, integration, cancellation etc., as well as reserving the right to oppose any use of the data other than the institutional purposes stated above. These rights may be enforced against the Rector of the University of Pavia as the individual responsible for the handling of personal data.

The Head of Administrative Procedures, according to art. 4 of L. 7th August 1990, no. 241 modified by L. 15/2005, is Ms. Marta Molinari

(Cat. D1 – Management Administration Area).

Pavia, May 2024

THE DIRECTOR OF THE DEPARTMENT

Prof. Alessandro Reali

Digitally signed