

ANNEX I
TO THE CALL FOR APPLICATIONS
ERASMUS FOR TRAINEESHIP

ACADEMIC YEAR 2025/26

PROVISIONS RELATING TO THE MOBILITY PERIOD

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Safety Provisions

It should be noted that, if the Ministry of Foreign Affairs and International Cooperation advises against travel to the destination or if the University of Pavia, after consulting the parties involved, considers it unsafe to send/stay students in mobility at the destination, the mobility period may be suspended, modified, interrupted or cancelled.

All information related to this Call for applications will be published and constantly updated in [the international section of the University portal](#).

Communications to candidates will be sent exclusively to their **University e-mail address**.

Candidates, and subsequently the selected ones, are therefore required to frequently consult the website and their University e-mail box.

ART. 1 – REQUIREMENTS FOR THE START OF THE MOBILITY PERIOD

In order to start the mobility period, the student must:

- be **regularly enrolled**¹ at the University of Pavia for the academic year 2025/26 (enrolment will be verified before the start of the mobility period). The following will not be required to register for 2025/26:

1 Those who have paid university fees and contributions for the academic year 2025/26, are not in a "conditional" or "provisional" status and, if non-EU citizens, are in compliance with residence permit requirements, will be considered regularly enrolled. The candidate will be able to verify the regularity of his/her enrolment through the [Reserved Area](#) (after logging in, select "Registrar's Office" to check the presence of the green sticker in the "enrollment details" for the academic year 2025/26)

- those who will carry out the traineeship in the first semester and obtain the degree by March/April 2026
- those who intend to obtain the degree by March/April 2026 and carry out the traineeship later (it must be completed within 12 months from the date of graduation, and in any case no later than 30 September 2026)
- not benefit in the same period from a Community contribution provided for by other programmes or actions funded by the European Commission or from a scholarship under other international mobility programmes of the University and/or equivalent to those of the University (e.g. international mobility programmes of the Colleges of Merit, PNRR scholarships that provide for international mobility)
- not have already reached the maximum number of total mobility months allowed by the Erasmus+ Programme for the cycle of study in which they will be enrolled during the planned mobility period²
- be assigned a number of months that, added to any Erasmus periods previously taken, does not exceed the maximum total duration of the mobility allowed for the study cycle.

Before the start of the mobility period, the student must:

- have obtained the approval of the Learning agreement (contract that provides for the activities to be carried out and recognized)
- sign the Mobility Agreement (contract that regulates the mobility period and financial contributions)
- have entered the bank details in the [Reserved Area](#) by reporting the IBAN of the **Italian account** to which you wish to receive the transfer (Home path > Personal Data > Enter/Modify Refund Data).

Requirements for the assignment of the Erasmus+ Traineeship scholarship and University co-financing (Bachelor's Degrees, Master's Degrees and Single-Cycle Master's Degrees)

To benefit from the Erasmus+ Traineeship scholarship and co-financing by the University based on their economic and income situation, **students enrolled in Bachelor's, Master's or single-cycle Master's degree programmes** must carry out an internship that meets the following conditions:

- The internship must be **fully recognized in the study plan** and **cannot be recorded as a supernumerary activity** in the student's transcript
- It must be attributable to one of the following **types of educational activities**:
 - curricular internship/internship;
 - free choice activities;
 - preparation of the final thesis.

In addition, the student can carry out the traineeship **only for educational credits still present in their study plan**, i.e. **not yet acquired** at the time of filling out the **Learning Agreement**, before departure and during the international mobility period.

If the study plan **no longer includes activities attributable to the types indicated above**, the Erasmus internship can still be carried out, **but the Erasmus+ scholarship or co-financing by the University based on the economic and income situation will not be guaranteed**. In this case, the student will be able to leave in **"zero-grant" mode** (without financial contribution).

On the other hand, internships carried out **after obtaining the degree** do not provide for the recognition of CFU, as the career is already closed at the University of Pavia and can therefore be carried out **without constraints even after graduation**.

Internship activities eligible during international mobility – Courses of study in Medicine and Surgery (Golgi and Harvey)

Only the following educational activities are eligible:

² Erasmus+ allows you to carry out different mobility periods for each cycle of study. A total of 12 months of mobility are allowed for cycles I (three-year degree), II (master's degree), III (doctorate/specialization school) and a total of 24 months for the single cycle

- curricular internships;
- Practical-Evaluation Internship (TPV) in the Medical and/or Surgical area for students who meet the requirements;
- preparation of the final thesis.

During the mobility, the student can carry out internship activities **only for the credits provided for in the study plan of the current academic year**, i.e. not yet completed at the time of application and completion of the Learning Agreement, before departure. The student must therefore opt to carry out the internship of the current year (partially or entirely) at the foreign institution instead of in Italy.

Students in the **third and fourth year** can carry out an internship abroad **exclusively in the departments associated with the disciplines provided for their year of course**, as indicated in art. 2 of the Regulations for professional internships in Medicine courses (Golgi and Harvey). For the complete list of departments available for each year, please refer to the **Information on internships** published on the Faculty website (attachments 1, 2 and 3).

Students in the **fifth and sixth years** can request the recognition of internship activities carried out abroad **as part of the credits related to the preparation of the final exam**, up to a maximum of **12 credits**.

ART. 2 – USEFUL INFORMATION FOR DEPARTURE

Entry rules for the host country

The student must make sure that his/her identity card or passport and, if applicable, the residence permit are valid for the entire mobility period. If you are travelling outside the EU and to non-EU countries participating in the Erasmus+ programme, you need a visa for entry: to obtain it, you must apply in time to the diplomatic representation (Embassy or Consulate) in Italy of the country of destination.

If the Ministry of Foreign Affairs and International Cooperation advises against travel to the host country, the mobility period may be suspended, modified, interrupted or cancelled.

Non-EU citizens will have to collect the necessary information in advance and obtain the documents that will allow entry and stay in the country of destination: the legislation and regulations governing the immigration of non-EU citizens in the various countries are different and linked to the nationality of the participants in the mobility. Before leaving, it is advisable to consult the [Portale Viaggiare Sicuri](#) and read the information released by the [Ministry of Foreign Affairs](#) on the country of interest and visa indications.

The International Mobility Unit is available to provide the necessary documentary support for students who need to apply for an entry visa, but the costs and management of these procedures are entirely borne by the student. The possibility of undertaking the exchange is always subject to the issuance of an entry visa in the country of destination (a practice that must be followed personally and well in advance of the date of departure). It should also be noted that, to obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable and sometimes higher than the total amount of mobility contributions.

Health care

The student must independently inquire about health care in the host country, by contacting the ASST or diplomatic representations. For European citizens who will carry out mobility within the Union, basic health insurance coverage is guaranteed by the [European Health Assistance Card \(T.E.A.M.\)](#), which provides access to basic health services in EU countries. You should also check how you can [buy prescription drugs](#) while abroad.

Before leaving, non-EU citizens must check with the consular representations of the country of destination what the health insurance requirements are³.

For mobility periods outside the member countries of the European Community, it is advisable to take out private health insurance with any travel agency or insurance company. For detailed information on each country, consult the [Ministry of Health](#) website and search for your destination using the Ministry's interactive guide "[Se parto per](#)".

Where we are in the world

If you are leaving for a mobility, you must register on "[Dove siamo nel mondo](#)", managed by the MAECI Crisis Unit, clearly indicating the required data: name, city/country of destination, updated contact details and period of stay.

Accident and liability insurance

Throughout the period abroad, participants in the mobility automatically benefit from insurance coverage for accidents and civil liability by the University of Pavia.

Residents in the medical field are covered limited to carrying out teaching and research activities.

ART. 3 – MOBILITY PERIOD

The mobility period must be **continuous** and **therefore cannot be interrupted without the authorization of the host institution and for an extended period of time**.

In the case of **long-term mobility**, the period must have a **minimum duration of 2 months** (at least 60 days, bearing in mind that each month is considered to be 30 days, regardless of its actual duration) **and a maximum of 12**.

In the case of **short-term mobility**, applicable only to doctoral students, the period must last **between 5 and 30 days**.

The period must be carried out **between 1 August 2025 and 30 September 2026**.

During the mobility period, it is not allowed to graduate or obtain the qualification for which one is enrolled in Pavia, nor to transfer to another university.

Students who **intend to graduate/obtain their degree at the end of the mobility period** must complete the period on time, agreeing in advance on the duration and deadline with the Delegate for International Mobility of the Erasmus Area of reference and with the International Mobility Unit, to allow the completion of their career with the recognition and registration of the activity carried out; in the absence of these requirements, he will not be able to graduate/obtain the degree.

During the mobility period, **the student must continue to fulfil his/her duties towards the University of Pavia**: pay the tuition fees and contributions for the 2025/26 academic year, fill in the annual study plan, comply with the obligations and deadlines indicated by the Student Secretariats.

Extension of the mobility period

If the student, after starting the mobility period, needs to extend the period to complete or integrate the activities provided for in the learning agreement, he or she can request an extension.

The authorization for the extension will be granted only after acquiring the approval of the host institution and the Delegate for international mobility in Pavia, but it may not give rise to automatic economic coverage of the same. The total mobility period, including extension, must not exceed 12 months during the academic year 2025/26 and must not extend beyond 30 September 2026; combined with any previous mobility periods carried out in the same cycle of study, must not exceed the overall limit of the mobility months allowed for that cycle.

3 Non-EU students enrolled and paid for by the National Health Service (SSN) cannot use the EHIC in Iceland, Norway and Liechtenstein, as it is not provided for by current EU legislation (EC Regulation 859/2003). They are therefore invited to contact their Local Health Authority (ASL) in any case. Non-EU students not registered with the SSN must have adequate health coverage

ART. 4 – FINANCIAL CONTRIBUTIONS

The financial contributions to mobility are not intended to cover all the costs abroad but only constitute a contribution to the expenses that the student has to bear; they can be combined with all financial aid provided in Italy (except for specific incompatibilities declared by the granting bodies), provided that they are not EU.

It is possible that the available funds are not sufficient to allocate financial contributions to all students in the ranking. The allocation of funds is also to be considered conditional on the approval of the funding by the European Commission and the effective signing of the Erasmus+ financial agreement a.y. 2025/26 between the Erasmus National Agency and the University of Pavia, which will be communicated to the university starting from June 2025. The current provisions could, therefore, undergo changes in the coming months.

The financial contributions available are made up of the following items:

1. ITEM A.1 (long-term mobility): Monthly Community contribution based on the country of destination
ITEM A.2 (short-term mobility for doctoral students): Community contribution based on duration
2. ITEM B: Monthly Community contribution of fewer opportunities
3. ITEM C: Community contribution for travel
4. ITEM D: Ministerial or university contribution based on the personal economic and financial situation (ISEE).

Erasmus Community contribution – Items A.1 and A.2

The EU contribution can be assigned to students of a bachelor's degree, a master's degree, a single-cycle master's degree, a university master's degree of I and II level.

Students enrolled in Ph.Ds and specialisation schools will be able to benefit from the EU contribution after checking with International Mobility Unit, the Research Training Unit, and the Specialisation Schools in the Health Area Unit for any cases of incompatibility (e.g.: PNRR scholarships, PON, etc.).

Erasmus Traineeship contributions are divided into contributions for long-term mobility (minimum 2 and maximum 12 months in favor of three-year bachelor's, master's, single-cycle master's degree students, doctoral courses, first and second level university masters, and specialization schools) and short-term (from 5 days to 30 days, assignable exclusively to students enrolled in a doctoral course).

Long-lasting mobility

The Erasmus+ Programme divides the participating countries into groups, based on the cost of living, and provides grants of different amounts based on the group to which the country of destination belongs, as shown in **table 1** below:

Monthly grant for long-term mobility (Item A.1)	Programme Countries
€ 500,00	Group 1 (HIGH living cost) Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden

	<u>The following Partner Countries also fall within this category:</u> Andorra and Monaco (Region 13); Faroe Islands, United Kingdom and Switzerland ⁴ (Region 14)
€ 400,00	<p>Group 2 (MEDIUM living cost) Cyprus, Estonia, Greece, Latvia, Malta, Portugal, Czech Republic, Slovakia, Slovenia, Spain</p> <p>Group 3 (LOW living cost) Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey, Hungary</p>
Monthly grant for long-term mobility (Item A.1)	Partner Countries⁵
€ 700,00	All countries not included in the list of Groups 1, 2 and 3, specifically, the Partner Countries of Regions 1, 2 (excluding Belarus), 3, 5, 6, 7, 8, 9, 10, 11, 12

Short-term mobility for Ph.D. students

Short-term mobility dedicated to doctoral students provides for **specific contributions**, which **replace** and **are not added** to those provided for long-term mobility, as indicated in **Table 2**:

Duration of physical mobility	Short-term mobility grant (Item A.2)
From the 1st to the 14th day of mobility	€ 79,00/day
From the 15th to the 30th day of mobility	€ 56,00/day

Community contribution of fewer opportunities – Item B

Fewer opportunities: students who meet one or more of the following conditions:

- Special needs (certified physical, mental, and health)
- refugee status and/or international protection
- with minor children
- workers⁶
- Professional athletes
- orphans of at least one parent
- children of victims of terrorism and organized crime

The financial contribution provided for these categories corresponds to **€ 250,00 per month** and applies only to long-term mobility.

Travel contribution – Item C

Travel grants under the Erasmus+ programme are aimed at supporting the transport costs of students selected for mobility periods and are mainly determined based on the distance between the place of departure (Pavia) and the

⁴ Mobilities to Switzerland, if financed directly by the Swiss government, will not receive the contributions relating to item A1. In this case, the methods and timing of the disbursement of the mobility scholarship will be defined by the foreign universities. Should the Swiss Government not proceed with the financing of the mobility for the academic year 2025/26, the University of Pavia will provide a monthly contribution equal to the amount due for the countries of Group 1

⁵ The University of Pavia, as indicated by the Erasmus Regulations, will not be able to allocate more than 20% of the total budget available for mobility to Partner Countries

⁶ Student engaged not occasionally and not employed by a family member up to and including the 2nd degree, for a period of time not less than six months during the year, in any documentable activity of subordinate, self-employed or professional work, in the public or private sector (definition as per the University Regulations governing part-time enrolment)

destination of the mobility. To calculate these distances, the University of Pavia uses the [European Commission's distance calculator](#) to determine the distance between the place of origin, which will always be considered Pavia, and the place of the activity⁷.

There are two types of contribution:

• **Green Contribution for Travel**

The Erasmus+ 2021/2027 programme aims to encourage green transport, i.e. modes of travel with the use of means of transport with a low level of CO2 emissions (such as train or bus). The contribution is awarded to those who use means of transport with low environmental impact to reach their Erasmus+ destination. Of these, it is necessary to keep the relevant expense receipts to prove the actual sustainable trip. The supporting documents will be requested by the International Mobility Unit at the end of the mobility.

• **Standard Travel Contribution**

Contribution recognized, without the need to present proof of expenditure, to those who use standard means of transport (such as flights, etc.) to reach their Erasmus+ destination.

At the time of publication of this call, it is not known whether they will be confirmed and/or modified as part of the Erasmus+ 2025 Call for Applications, so please refer to specific notes that will be published on the basis of the "Erasmus+ 2025 National Provisions" published by the Erasmus National Agency.

Travel contributions are applied to both long-term and short-term mobility.

Monthly contribution based on personal economic and financial situation (ISEE) – Item D

Economic and financial requirements with ISEE from 0 to 50,000, based on **table 3** – except for possible changes in the brackets and related amounts based on any new ministerial or university provisions (recognized only in the case of long-term mobility):

ISEE	Monthly grant (Item D)
ISEE ≤ 13,000	€ 400,00
13,000 < ISEE ≤ 21,000	€ 350,00
21,000 < ISEE ≤ 26,000	€ 300,00
26,000 < ISEE ≤ 30,000	€ 250,00
30,000 < ISEE ≤ 40,000 + Students enrolled in I and II level Masters + Students enrolled in doctoral courses who have not been awarded, for the same period and the same location, an international mobility scholarship, pursuant to the calls issued by the University doctoral office	€ 200,00
40,000 < ISEE ≤ 50,000	€ 150,00
ISEE > 50,000 (or not declared) + Students enrolled in doctoral courses who have been awarded an international mobility scholarship for the same period and in the same location, pursuant to the calls issued by the University doctoral office +	€ 0

⁷ Regardless of the actual place of departure, Pavia will always be designated as the point of origin. For example, if the destination is Madrid, the distance Pavia-Madrid (1 173.59 km) will be calculated and the corresponding range (i.e., between 500 and 1 999 km) will be applied

Students enrolled in specialisation schools awarded a specialisation scholarship	
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Contribution summary table

Type of contribution	Beneficiary requirements	Amount of the contribution
Item A.1	Community contribution for long-term mobility based on the country of destination Accessible to all students on the basis of the rankings of the Erasmus Traineeship 2025/26 call and subject to availability.	Table 1
Item A.2	Community contribution for short-term mobility Accessible to all Ph.D. students on the basis of the rankings of the Erasmus Traineeship 2025/26 call and subject to availability.	Table 2
Item B	Monthly contribution for fewer opportunities Accessible to students who carry out long-term mobility and with fewer opportunities on the basis of the rankings of the Erasmus Traineeship 2025/26 call and until funds are exhausted.	250,00€/month
Item C	Travel Contribution Accessible to all students on the basis of the rankings of the Erasmus Traineeship 2025/26 call and subject to availability.	Waiting to know the amount from the Erasmus National Agency
Item D	ISEE Monthly Contribution Accessible to students who carry out long-term mobility and with an ISEE between 0 and 50,000 declared to the University of Pavia for the purpose of reducing tuition fees, or to the EDiSU for the purpose of requesting benefits of the right to study for the academic year 2024/25 – which can be found in the University/Esse3 database) on the basis of the rankings of the Erasmus Traineeship 2025/26 call and subject to exhaustion of funds.	Table 3

Allocation of funds

The available funds will be distributed among the Erasmus Areas in proportion to the number of grantees of the mobility period of each Area compared to the total number of assignees.

Scholarships will be awarded to students in order of ranking of the Erasmus Area until the relevant funds available by Area are exhausted. The funding will initially be awarded for a maximum of 4 months, even in the case of a mobility of longer duration.

Any funds initially allocated to an Erasmus area but not used and any funds that become available later will be redistributed among the Areas that have exhausted the funding available to them without having given coverage to all students in the ranking. This redistribution will be carried out in proportion to the number of selected candidates still without a scholarship in each Area compared to the total number of selected candidates still without a scholarship.

In the event of withdrawals and/or period reductions, the resulting scholarships will be awarded by scrolling through the ranking of the Area concerned and, once this has been exhausted, will be redistributed proportionally among the other Areas.

Students who, due to the exhaustion of funds, do not obtain the scholarship will still be able to leave as "zero grant" Erasmus students. In the event of subsequent availability of funds, the scholarship may be awarded to them later in compliance with the ranking and the distribution of funds among the Erasmus Areas.

Payment of Erasmus grants and any additional contributions

Unless otherwise provided by the Erasmus+ National Agency, the scholarship will be paid in two installments, respectively of 80% and 20%.

Before departure, during the signing of the Mobility Agreement, the scholarship will be adjusted to the duration in days of the period, based on the expected start and end dates of the internship indicated by the host company and always considering the limit of 4 months that can be financed.

The first instalment will be paid **within 30 days of signing the Mobility Agreement**, provided that the student:

- have paid tuition fees and contributions for the academic year 2024/25 and are up to date with their residence permit until the end of the planned mobility period
- have entered their bank details in the [Reserved Area](#) reporting the IBAN of the Italian account to which they wish to receive the transfer (*Home path > Personal Data > Enter/Modify Refund Data*)
- has signed the Mobility Agreement

Otherwise, the student will receive the scholarship within 30 days of the occurrence of the above conditions.

N.B.: The confirmation of the payment of university fees and contributions is monitored on Esse3. From the day of actual payment, it may take a few days before the data actually appears in the system. Therefore, the 30-day deadline for the payment of the scholarship will start from that moment.

If the scholarship is awarded after the signing of the Mobility Agreement (if the funds initially available are not sufficient to cover all the mobility periods), the payment will be made within 30 days following the relevant supplementary notification of the Agreement, under the same conditions.

The balance of 20% and any travel contribution will be paid upon return from the mobility (normally within 45 days) only after the student has delivered/filled in the documentation proving the period carried out pursuant to art. 5 (Traineeship Certificate, Final Report, EU Survey), and after the International Mobility Unit has verified its regularity.

At the end of the mobility period, **the total amount of the scholarship will be adjusted to the actual duration in days of the mobility period, calculated on the basis of the dates certified by the host institution.** Any amount received in excess of the period carried out will be requested. On the other hand, no amount will be paid for any unauthorized mobility days (i.e., exceeding the number of days indicated in the Mobility Agreement), while authorized extension periods will be financed if funds remain available.

Loss of the right to financial contributions

The student **will lose the right to financial contributions** relating to the Erasmus period if (it is sufficient that only one of the following situations occurs):

- will not be enrolled at the University of Pavia for the academic year 2025/26, except for those who have been authorized to participate in Erasmus in the first semester as graduating students 2024/25 (graduation by March/April 2026)
- will not have completed any activity provided for in the Learning Agreement with a positive/satisfactory outcome
- will not obtain or will not obtain any recognition of the activity carried out

- will not have formalized or delivered the required mandatory documents within the relevant deadlines
- will not have completed the final questionnaire (EU Survey).

In this case, he will be required to return the entire amount already received.

Other Contribution Opportunities

Integration of EDiSU for international mobility

The EDiSU provides supplements to its scholarships every year to those who participate in international mobility programmes. The application procedures will be indicated in the EDiSU call for applications for the awarding of scholarships for the academic year 2025/26. The integrations will be assigned and disbursed directly by EDiSU on the basis of its own rankings and criteria.

Tax treatment of grants and grants

The contributions mentioned in this article will be subject to the tax treatment provided for by current legislation: if the reference regulations provide for it, they must be included in the tax return.

Depending on the nature of the funds allocated to the selected candidates, the contribution could be subject to IRPEF withholdings like a salary and, as such, constitutes income.

The new ISEE legislation provides that the aforementioned contributions, regardless of their amount, must be included in the Single Substitute Declaration to obtain the ISEE certificate.

For the above purposes, the University of Pavia prepares the Single Certification (formerly CUD) relating to the amounts paid to the student.

The Certification is generally available from March of each year, in relation to payments received during the previous calendar year, at the link <https://unipv.u-web.cineca.it/#/>

The individual notices of payment of contributions are also available at the same link.

ART. 5 – DOCUMENTS AND MANDATORY OBLIGATIONS

The main **documents and mandatory requirements** for the regularity of the Erasmus Traineeship mobility period are:

- **Learning Agreement**, an internship contract between the parties involved (student, University of Pavia, host institution), to be stipulated before the start of the mobility period: it defines the information on the host institution, the internship program, the start and end dates of the mobility, and the number of credits that will be recognized upon return (if the internship is carried out before the graduation is obtained)⁸. It also defines the roles and responsibilities between the parties involved in the internship. Any substantial change in the programme or on the dates of the mobility must be agreed in writing by the parties (student, University of Pavia, host institution)
- **Bank details** to be indicated before the start of the mobility period, by entering the IBAN of the Italian account on which you wish to receive the credit (by accessing your [Reserved Area](#) and following the path *Home > Personal Data > Enter/Modify Refund Data*) or through the form for the foreign account
- **Mobility agreement**, a contract between the student and the University of Pavia, to be stipulated before the start of the mobility period: it regulates the mobility period, the disbursement and use of financial contributions, and defines the documents to be submitted at the end of the period
- **OLS** (Online Linguistic Support) test, to be taken near the beginning of the period and at the end of the mobility through the European Commission's dedicated platform, in the manner indicated in the e-mails from the

⁸ The carrying out of curricular internships is always subject to compliance with the internship regulations for one's course of study and to the approval of the internship program by the professor responsible for the internships of the student's course of study

platform itself. If the initial test taken detects language deficiencies, the platform will automatically assign an online language course to be taken compulsorily

- **Certificate of arrival**, to be produced at the beginning of the mobility period, issued by the host company
- **Application for extension authorisation** (only if you wish to extend your mobility period), duly completed and with the authorisation of the host company, within one month of the end of the traineeship
- **Traineeship Certificate**, to be delivered on return: to be completed by the host institution, it shows the activities carried out by the trainee, the results achieved and the evaluation
- **Final report**, to be delivered on return: to be completed by the student, contains the evaluation of the internship
- **EU Survey**, to be completed at the end of the mobility period: the trainee will report on the various aspects of the period carried out. It must be completed online according to the methods indicated in the appropriate e-mail that the intern will automatically receive at the end of the period

The deadlines and procedures for the compilation, delivery and/or signature of the aforementioned documents and obligations will be communicated to students later, during the preparation of the various phases of the mobility.

Failure to deliver the documents proving the period spent at the International Mobility Unit by the deadline of 30 September 2026, and/or failure to complete the EU Survey and the final OLS test by the required deadline, will result in the loss of the right to financial contributions.

ART. 6 – RECOGNITION

At the end of the mobility period, **the student will obtain recognition of the internship**, for the purpose of registration in his/her career, carried out by the Didactic Council or the competent Department, considering the activities carried out reported in the Traineeship certificate.

The University of Pavia will recognize the internship period abroad, as provided for by the teaching regulations of the courses of study. The allocation of the number of credits for internship activities is entrusted to the teaching structures.

The student must conclude the mobility period **at least 45 days before** the graduation session to allow the completion of his/her career with the recognition and registration of the activity carried out; in the absence of these requirements, the student will not be able to graduate/obtain the degree.

For those who carry out the internship as graduates, it will not be possible to have the activity recognized in the student career.

N.B.: Students who have returned from mobility will not be able to obtain the qualification for which they are enrolled in Pavia, nor will they be able to transfer to another university, before having obtained the recognition of the activity and the related registration upon completion of the career. In the event of withdrawal from studies after the mobility period, this can be formalised only after obtaining validation of the activity carried out abroad.